



# An Garda Síochána

eVetting highlighted changes

November 2017

# Release Highlighted Changes



## Highlighting:

A number of updates have been added to the latest release. This document highlights only a number of them.

No.	Location	Topic	Status
1	Portal Site	Application Summary Information	Added
2	Portal Site	Ability to drill-down on Metrics	Added
3	Portal Site	News Page	Added
4	Public Site	News Page	Added
5	Portal Site	Updates Page	Added
6	Portal Site	Maintenance Page	Added
7	Public Site	Maintenance Page	Added
8	Portal Site	Refreshing of Affiliate List	Added

# 1. Portal Site: Application Summary Information



## Portal Site:

A summary information page has been added to applications to show detailed information about the application after creation.

## Existing Screen, with added button

Application > Application History

### Application Status History for AIT001-20171025-00497

25 Oct 17

- 2:10 PM Invitation being prepared by NVB
- 2:05 PM Invitation received by NVB

Additional button to invoke Summary Screen

Back to List Summary Information

## Newly added Screen

Application > Application History > Summary Information

### Application Summary Information: AIT001-20171025-00497

Name:	Jake Delaney
Date of Birth:	18 January, 1983
Email:	subject1@gardadev.local
Contact Number:	011823671
Current Address:	22 Ballycollin Road Galway City Galway
Job Role:	Teaching Assistant
External Reference:	None
Declaration Of Liaison (to be completed by Liaison Person):	Yes
Date of Consent:	24 October, 2017
Supported by Act:	No
Permission Received From Subject:	Yes
Liaison Person	Reg Org One (00001)
Organisation	Athlone Institute of Technology
Application submitted on behalf of affiliate:	No

Back to Status History Print Save Summary Information

# 2. Portal Site: Ability to drill-down on Metrics



## Portal Site:

Ability to drill-down for further detailed information for various line items. Example: *Applications awaiting completion by applicant.*

## Existing Screen, with added functionality

Registered Organisation Metrics

Metrics for your Registered Organisation

Current values as of 08:00 AM, 25/10/2017

	Quantity
Invitations awaiting completion by applicant	26
Completed applications awaiting review by Registered Organisation	9
Completed disclosures awaiting review by Registered Organisation	6
Number of applications with NWB yet to be completed	325
Historic	Month to Date
Number of completed electronic applications	0
Number of expired invitations (exceeded 30 days)	17
Number of expired disclosures (exceeded 30 days)	0
Number of applications cancelled by Applicant	0
Number of applications cancelled by Registered Organisation	6

Print

New functionality whereby each line (blue number) can be used to drill down to further metrics

## Newly added Screen

Registered Organisation Metrics

### Invitations awaiting completion by applicant

Showing 1 to 10 of 26 entries

Display 10 records

Application	Affiliate	Vetting Subject	Org. Reference	Status	Initials
AIT001-20171023-00495		John Smith		Invitation sent to applicant.	Yes
AIT001-20171004-00481		Dick Tracey	GG1234	Invitation sent to applicant.	Yes
AIT001-20171004-00479		Aa Bb		Invitation sent to applicant.	Yes
AIT001-20171004-00478		Aa Bb		Invitation sent to applicant.	Yes
AIT001-20171004-00477		Aa Bb		Invitation sent to applicant.	Yes
AIT001-20171004-00476		Aa Bb		Invitation sent to applicant.	Yes
AIT001-20171004-00475		Aa Bb		Invitation sent to applicant.	Yes

# 3. Portal Site: News Page



## Portal Site: News Page

### Existing sidebar, with added links

The screenshot shows the 'Recent News' page of the National Vetting Bureau. The sidebar on the left contains the following menu items: Home, Application (with sub-items: New Application, Invite Subject), Application Search (with sub-items: Last 500 applications, Last 500 for Review, Advanced Search), Help (with sub-items: Registered Organisation Metrics, FAQ), and News and Updates (with sub-items: Recent News, Updates). The 'Recent News' and 'Updates' links under 'News and Updates' are highlighted with a red box. A red arrow points from this box to the 'Recent News' section of the main content area.

New link to news.

### Newly added Screen

The screenshot shows the 'Recent News' page of the National Vetting Bureau. The main content area is titled 'eVetting News' and contains the following text:

On the 29th of April 2016 the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 (the ACT) was commenced. The commencement of the ACT made it a legal requirement for any person working with children or vulnerable persons to be vetted by An Garda Síochána prior to commencing their role. Coinciding with the commencement of new vetting legislation, An Garda Síochána, launched its eVetting service.

The objective of the eVetting service was to streamline the vetting process with the goal of delivering an efficient, effective and sustainable National Disclosure Service. An individual applicant **cannot** start in a role without the employer receiving a vetting disclosure – This requirement made vetting turnaround time sensitive.

This new 24 x7 online service enabled persons requiring Garda vetting to complete the necessary documentation from anywhere across the globe.

Prior to the launch of the eVetting system, the vetting process was a lengthy paper based process that took several weeks to complete. In 2013, nine weeks was the average processing time for a vetting application. The new eVetting service has streamlined the previous 34 step process to a 14 step process

- For the applicant it has removed the lengthy paper application and replaced it with an electronic form with user friendly validations. Provided a real-time tracking of the application throughout the process.
- For the client organisations it provided a Portal to initiate, manage and monitor their applications. It allows self-service in relation to application status / progress.
- For An Garda Síochána: It has significantly reduced the data entry requirements and rekeying of information between internal systems. Removed paper forms for over 90% of applications and the need to handle and transport paper forms between vetting offices. Eliminated the need for Client Organisations to ring / email / write seeking progress updates on specific applications. It has automated, streamlined and eliminated multiple non-value add steps and improved operational efficiency.

The demand for vetting has been growing exponentially over the past few years. To give an indication of the steady increase in volumes being received, I can advise:

**Total applications received for 2013 = 313,511**  
**Total applications received for 2014 = 315,138**  
**Total applications received for 2015 = 335,425**  
**Total applications received for 2016 = 389,548**  
**Total applications received for up to the end of August 2017 = 311,666**

The roll out of eVetting has been a remarkable success for An Garda Síochána in partnership with the registered organisations. 86% of registered organisations have transitioned to the eVetting platform. eVetting enables organisations to access vetting within 5 working days in 80% of cases. In August 2017, 95% of applications received were completed within 5 working days.

In the year from 29/4/2016 to 28/4/2017, the National Vetting Bureau of An Garda Síochána received 391,466 vetting applications on the eVetting platform. The percentage of applications made online has increased steadily across 2017, 97% of all applications received up to the end of August 2017 were received over the online system.

The roll out of eVetting has greatly improved the accessibility of vetting. eVetting has been accessed from 196 countries around the globe.

Developed by An Garda Síochána © 2014 (Version 1.3.1.4)

# 4. Public Site: News Page



Public Site:  
News Page

Existing sidebar, with added links

The screenshot shows the sidebar of the An Garda Síochána website. The 'Site Links' section is highlighted with a red box, and a red arrow points to the newly added 'News and Updates' link. Below it, 'Recent News' and 'Updates' are also visible. A black arrow points from the text 'New link to news.' to the 'News and Updates' link.

Newly added News page

The screenshot shows the main content area of the news page. It features a header for 'Recent News' and a section titled 'eVetting News'. The text describes the launch of the eVetting service on April 29, 2016, and its benefits. A table of statistics is provided, showing a significant increase in applications over the years.

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# 5. Portal Site: Updates Page



## Portal Site:

Updates Page. This portal page is intended to highlight recent release changes.

- Content as appropriate for Portal Page

## Existing sidebar, with added links

The screenshot shows the 'National Vetting Bureau' portal. The sidebar on the left contains several sections: 'Application', 'Application Search', 'Help', and 'News and Updates'. The 'News and Updates' section is expanded, showing 'Recent News' and 'Updates' links. A red box highlights the 'Updates' link, and a red arrow points from it to the right. Another red box highlights the 'Recent News' link, and a black arrow points from it to the 'Updates' link. The main content area shows the 'Updates' page with a 'Recent Updates:' section and a sample updated screenshot of the 'eVetting News' page.

## Newly added News page

The screenshot shows the 'National Vetting Bureau' portal. The main content area displays the 'Updates' page. A red box highlights the 'Recent Updates:' section, which contains a 'Sample updated screenshot' of the 'eVetting News' page. The 'eVetting News' page features a title, a sub-header, a main image, and several paragraphs of text. A black arrow points from the 'Sample updated screenshot' label to the 'eVetting News' page. The footer of the page contains the text 'Developed by An Garda Síochána © 2014 (Version 1.3.1.4)' and 'Terms & Conditions'.

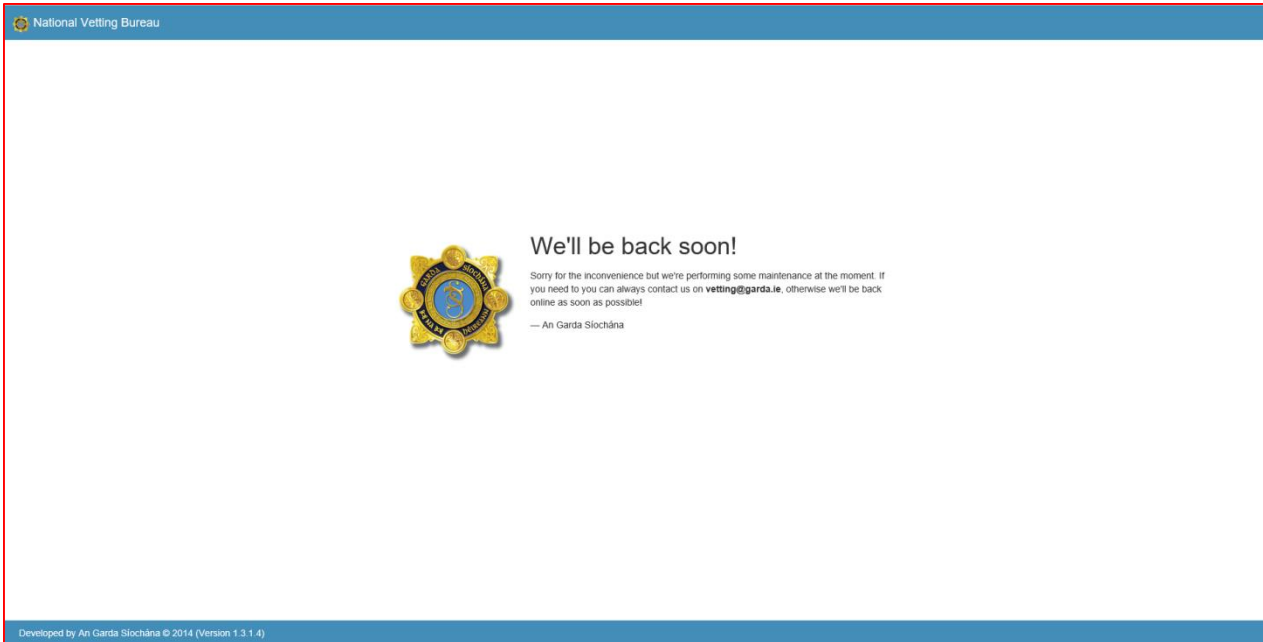
# 6. Portal: Maintenance Page



## Portal Site

Functionality to provide a 'Maintenance' page, for display during maintenance has been added.

## Maintenance Page



← New Maintenance Page,  
displayed during system  
deployments /  
maintenance.



# 7. Public Site: Maintenance Page



## Public Site:

Functionality to provide a 'Maintenance' page, for display during maintenance has been added.

- Dual Language

## Maintenance Page

The screenshot shows the maintenance page for An Garda Síochána. It features the organization's logo on the left and a message in both Irish and English. The Irish message reads: "Beimid ar ais ar ball! Tá brón orainn faoi aon mhíchothlúlacht ach tá cothabháil á dhéanamh againn faoi láthair. Más mian leat dul i dteagmháil linn is féidir leat ríomhphost a sheoladh chugainn ag [vetting@garda.ie](mailto:vetting@garda.ie) seachas sin beimid ar ais ar líne chomh luath agus is féidir." The English message reads: "We'll be back soon! Sorry for the inconvenience but we're performing some maintenance at the moment. If you need you can always contact us on [vetting@garda.ie](mailto:vetting@garda.ie), otherwise we'll be back online as soon as possible! — An Garda Síochána". The page has a dark blue header with the text "An Garda Síochána" and a dark blue footer with the text "Developed by An Garda Síochána © 2016".

New Maintenance Page,  
displayed during system  
deployments /  
maintenance.

Dual Language

# 8. Portal Site: Refreshing Affiliate List.



## Portal Site:

Refreshing Affiliate List.

Background : *On occasion the affiliate list has loaded without all affiliates listed, this button will allow the user to reload the list without having to reload the page and lose all data input.*

## Newly added Refresh Button

The screenshot shows a web form titled "Affiliate". It contains a dropdown menu for "Application submitted on behalf of affiliate:" with "Yes" selected. Below it is a dropdown menu for "Affiliate Name:" with the text "Choose affiliate...". A blue "Refresh" button is located to the right of the "Affiliate Name:" dropdown and is highlighted with a red rectangular box.

New Refresh button, to refresh the list of displayed affiliates.